



CITRUS ADMINISTRATIVE COMMITTEE MEETING

SEPTEMBER 29, 2021 – 10:00 A.M.

VIA ZOOM

AGENDA

- Call to Order & Roll Call.
- Seat new Alternate Member if approved by Secretary
- Approve Minutes from June 2, 2021 Meeting
- Review slate of officers for 2021/2022
 - a. Bylaws were amended June 2020 to adjust officer terms to two years.
 - b. Slate was elected to serve 2020/21 – 2021/22
 - c. Chairman: G. Hamner, Vice Chairman: G. Roe, Secretary: T. Mitchell, Treasurer: D. Hunt
- Discuss reporting of fruit that does not require inspection
- Review and adopt 2021/22 Internal Controls
- Review and approve 2021/22 Credit Card Policy
- Grower Tree Run Grade Refresher
- Review and approve Grower Tree Run Grade and Repacking Certificate Applications
- Name manager for 2021/22 season
- Review and confirm 2021/22 budget and assessment rate in consideration of the estimate
- Review and Accept the Audit
- Approve Sun Trust/Truist National Bank as the official Repository for funds
- Approve 2021/22 Check Signers: Chaires, Fernandez
- Establish mileage rates for automobile travel, meal reimbursements and authorize reimbursement of expenses by members and alternates. IRS rate is \$0.56
- Update on rulemaking progress and changes at the MOAD, **Jen Varela**
- Adjourn

Note: The Advisable Marketing Policy will be reviewed and approved via Zoom in late October or early November.