CITRUS
ADMINISTRATIVE
COMMITTEE

J. Peter Chaires
Manager

MEETING NOTICE & AGENDA

DATE: July 7, 2026

TO: CAC Members/Alternates

The Citrus Administrative Committee is scheduled to meet on:

WEDNESDAY, AUGUST 5, 2026, AT 1:30 P.M.
DUNDEE CGA CONFERENCE ROOM

AGENDA:

- Call the meeting to order
- Roll Call
- Introduction of guests
- Seating of the 2026-2028 Committee
- Election of Officers
- Member orientation & the reading of lobbying and antitrust statements
- Approve the Minutes of November 12, 2025 meeting
- Report on Compliance Review (if available)
- Approve letter of Engagement – Auditor
- Approve 2026/27 preliminary budget (pre-estimate)
- Financial statement update (Ressler)
- Confirm MOA with FFVA (include 2026/27) for discussion
- Review and Adopt E-Compliance Plan 2026/27
- Approve Grower Tree Run Grade Application & Repacking Certification Application
- Review and Adopt 2026/27 Internal Controls
- Review and Adopt 2026/27 Credit Card Policy
- Review and Adopt 2026/27 Regulatory Bulletin #1
- Review 2026/27 Handler Registration Form
- Approve 2026/27 check signing authority
  - *Peter Chaires & Halston Fernandez*
- Mileage rates and meal reimbursement—discuss changes in IRS rate
- Name Manager for 2026/27 Season
- Other Business
- Adjourn

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