



2018-19 CAC ORGANIZATIONAL MEETING

1:00 P.M., THURSDAY, NOVEMBER 15, 2018

DIAL IN NUMBER 1-866-453-5550 ACCESS CODE 9377919#

AGENDA

1. Notice of Selection Order, Call to Order & Roll Call. ***Abby Campos***
2. Selection of Chairman, Vice-Chairman, Secretary & Treasurer & Nominate a Public Member and Public Member alternate for 2018-19 Season. ***Nomination Subcommittee Chairman***
3. Approve the minutes of the July 17, 2018 meetings, as posted on the CAC website and sent to the committee. ***CAC Chairman***
4. Review and approve changes to the Bylaws.
 - Discuss elimination of term limits for Committee members
5. Name Peter Chaires as the Manager for the 2018-19 season and name him Assistant Secretary with the authority to sign minutes of meetings. ***CAC Chairman***
6. Confirm the CAC Budget 2018-19 with an assessment rate of \$0.015 per regulated carton, as adopted on July 17, 2018 by the 2017-18 committee. ***CAC Treasurer***
7. Confirm the MOAs for the administration of the CAC and Arthur B Chadwell, as adopted on July 17, 2018 by the 2017-18 committee. ***CAC Chairman***
8. Review and approve the 2017/18 Financial Audit by Dearolf & Mereness.
9. Post and approve Manager Chadwell's approval of the Grower Tree Run Certificate and the Repacker Certificate for the 2017-18 season. ***CAC Chairman***
10. Name SunTrust National Bank as the official depository for the funds of the Citrus Administrative Committee. ***CAC Chairman***

11. Approval of Alan Hair and Peter Chaires for check signing authority. **CAC Chairman**
12. Establish a mileage rate (\$0.50) for automobile travel, \$10 for lunch and authorize the reimbursement of expenses incurred by Committee members, alternates and employees in the performance of their duties, effective August 1, 2018. **CAC Chairman**
13. Review and adopt an Advisable Marketing Policy for the 2018-19 season, to be posted on the CAC webpage and sent to the committee. **Peter Chaires, Manager**
14. Review and adopt the 2018-19 Compliance Plan and Internal Control Policies to be posted on the CAC webpage and sent to the committee. **Peter Chaires, Manager**
15. Review and adopt CAC Regulation Bulletin #1 and consider any changes to the current regulations as posted on CAC webpage and sent to the committee. **Peter Chaires, Manager**
16. Update on USDA Compliance Audit. **CAC Chairman**
17. Review and discuss recommendations for rule changes. **CAC Chairman**
18. Other Business
19. Adjourn