

2017-18 - CAC ORGANIZATIONAL MEETING

AGENDA

10 A.M. ON THURSDAY, NOVEMBER 9, 2017

DIAL IN NUMBER 1-866-613-5223 ACCESS CODE 3232899

1. Notice of Selection Order, Call to Order & Roll Call – Abby Campos
2. Selection of Chairman, Vice-Chairman, Secretary & Treasurer & Nominate a Public Member and Public Member alternate for 2017-18 Season.– Nomination Subcommittee Chairman
3. Approve the minutes of the June 29 meetings and the financial statements, as posted on the CAC website and sent to the committee. – CAC Chairman
4. Employ Manager for the 2017-18 season and name him Assistant Secretary with the authority to sign minutes of meetings. – CAC Chairman
5. Require all employees and Secretary to be under blanket position bond of \$50,000 and require all checks to be signed by any two of the following three persons: Manager, Treasurer, or Lelia M. Kader. – CAC Chairman
6. Name SunTrust National Bank as the official depositories for the funds of the Citrus Administrative Committee. – CAC Chairman
7. Establish a mileage rate (\$0.50) for automobile travel, \$10 for lunch and authorize the reimbursement of expenses incurred by Committee members, alternates and employees in the performance of their duties, effective August 1, 2017. – CAC Chairman
8. Receive and consider a recommendation from the Executive Committee for an increase in the 2017-18 CAC assessment rate up to \$0.02 per regulated carton – CAC Treasurer
9. Review and adopt an Advisable Marketing Policy for the 2017-18 season, as posted on CAC webpage and sent to the committee. – Duke Chadwell, Manager
10. Review and adopt the 2017-18 Compliance Plan and Internal Control Policies as posted on the CAC webpage and sent to the committee. - Duke Chadwell, Manager
11. Review & adopt CAC Regulation Bulletin #1 and consider any changes to the current regulations, as posted on CAC webpage and sent to the committee. – Duke Chadwell, Manager
12. Post-approve Manager Chadwell's approving of Grower Tree Run, Repacker & Organic Certificates for the 2016-17 season. CAC Chairman
13. Update on Pro-Pak Software contract. – Duke Chadwell, Manager
14. Update on relocation of the CAC Office – Duke Chadwell, Manager
15. Receive and consider a recommendation from the Executive Committee for the administration of CAC for the 2018-19 season. – CAC Chairman
16. Other Business
17. Adjourn